

**MADISON COUNTY LEPC  
(Local Emergency Planning Committee)  
June 15, 2006 Meeting**

**Attendance:**

Lewis Stahl, Harrison VFD  
Joe Husar, Harrison QRU  
Steve Orr, MCSO/VCVFD/MVRFD  
Melinda Tichenor, MVH-CCC

Shawn Christensen, MVRFD  
Scott McClintic, MVRFD  
Frank Ford, Emergency Mgmt (EM)  
Doris Fischer, Planning

Chairman Lewis Stahl called the meeting of the Madison County LEPC to order at 7:00 p.m. at the Madison County Courthouse in Virginia City.

Steve Orr made a motion to approve the May 18, 2006 meeting minutes. Scott McClintic seconded the motion, which carried unanimously.

**COMMITTEE REPORTS**

**Emergency Management Department**

Members reviewed Frank Ford's written report.

**Evacuation Plan**

Frank reported that Jill Steeley wanted to confirm the date for her tabletop exercise. LEPC members agreed that July 25<sup>th</sup>, 2-5 p.m. would be preferred.

**CCC**

Melinda Tichenor reported the following activities:

1. Neighborhood Watch survey will appear in bank statements. This is an undertaking led by Jamie Roberts, Doug Young, and Nancy Schenk.
2. Two upcoming CERT trainings have been scheduled -- in Pony/Harrison during September, and in Twin Bridges during October.
3. Two-man kits will be on display at the Madison County Fair. Coupons for the 72-hour kit will be passed out. CCC will be selling already made-up kits as a fundraiser.
4. A draft evacuation information brochure was passed around. LEPC members made several suggestions. 3000 copies of the final version will be printed up.
5. CCC had a table at the Health Fair in Sheridan on June 10<sup>th</sup>.
6. Eight people attended a triage training on June 5<sup>th</sup>.

**Communications SubCommittee**

No report.

**Risk Mitigation Coordinator/Subdivision Review Status**

Joe Husar discussed his public safety review of proposed subdivisions. Two steps are involved:

- Step One. Joe visits the site at the early, pre-application stage and makes preliminary comments and recommendations.
- Step Two. Once the subdivision application has been submitted, Joe looks over the development plans again.

Public safety review fees for subdivisions are currently \$50 for the first lot, and \$10 for each additional lot. Joe recommended there be a fee increase, as well as revised public safety standards for subdivisions. The standards outlined in the County Subdivision Regulations must be clearly stated. Current language is vague.

Gallatin County and Park County fees are higher, and they are assessed at more than one stage of a subdivision review. Joe suggested that Madison County assess a fee at each step, to cover work as it gets done.

Frank outlined his plan to recommend a new public safety review fee schedule for proposed subdivisions, based on effort/miles/actual costs. LEPC members discussed the need for increased fees, including a fee for final inspection (currently done by the local fire department). Consistent standards would also be welcomed, especially given the fact that the Risk Mitigation Coordinator is works with local fire departments and helps to ensure the standards are being met.

Steve Orr made a motion that LEPC recommend to the Planning Board and the County Commissioners, that the County increase the total review fee for public safety commensurate with current costs; and that the fee be spread across the total review process (e.g., pre-application, preliminary plat, and final plat). Melinda seconded the motion, which passed unanimously.

Frank indicated he would prepare a letter outlining this recommendation, for Chairman Stahl's signature.

Discussion continued on the topic of countywide subdivision standards for public safety. Joe suggested that LEPC begin working on them. Madison Valley RFD is already looking at coming up with development standards that would apply throughout MVRFD. Frank suggested that LEPC work over the next year on developing a comprehensive set of public safety-related subdivision standards.

Doris Fischer mentioned the fact that subdivision regulations cover development occurring through the land division process, but other new construction does not have to meet existing standards. Steve made a motion that the Committee's letter to the Planning Board and County Commissioners include a statement of LEPC's intent to develop a comprehensive plan for public safety standards for all new construction. Scott seconded the motion, which carried unanimously.

### **OLD BUSINESS**

Frank reported that the County Commissioners were pleased to receive LEPC's false alarm proposal. They directed Frank to develop verbage for a proposed ordinance.

Frank also said the County Commissioners were happy to get the NIMS assessment. He will provide a progress report to the Commissioners in September.

### **NEW BUSINESS**

Frank asked Committee members to give him comments on the draft Public Information Annex by the end of June. A Communications Annex is in process.

Doris reported on the decision by the County Commissioners, to undertake a development impact fee feasibility study. The County has retained TischlerBise, a financial consulting firm, to carry out the study. Paul Tischler visited Virginia City recently and interviewed the Commissioners and several County staff and local service providers. He will prepare study findings and recommendations in a few weeks.

Frank announced that the County will begin paying workers compensation insurance for volunteers.

### **SCHEDULE NEXT MEETING**

The next LEPC meeting was set for 7:00 p.m. on Thursday, July 20<sup>th</sup>.

### **ADJOURNMENT**

With no further business, Chairman Stahl adjourned the meeting at 9:00 p.m.

----- Summary prepared by Doris Fischer, County Planning Director